NOTICE INVITING e- TENDER

NOTICE INVITING e-TENDER No.-01 / 2020 - 2021
of
The Executive Engineer (A-I), Purulia (Agri-Irrigation) Division, Purulia.

Tender Reference No : WBWRIDD/EE(AI)/PD/eNIT - 01/2020-21

Separate tenders are being invited by the Executive Engineer (A-I), Purulia (Agri-Irrigation) Division, Purulia, on behalf of the Governor of West Bengal for the works mentioned in the list through e-tendering from eligible, bonafied and resourceful contractors having sufficient credential and financial capability for execution of works as per -tender notice.

List of Work:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Work</th>
<th>Estimated Amount Put to Tender (₹)</th>
<th>Earnest Money Deposit (₹)</th>
<th>Cost of Tender Documents at the time of formal agreement per set (₹)</th>
<th>Period of Completion (days)</th>
<th>Amount of Bank Solvency (₹)</th>
<th>Eligibility of Contractor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Const. of Check Dam over Bahara Jore at Mouza- Bahara, JL No.-6, Plot No.-2289, 2215, Block-Para, Dist. -Purulia under Jalatirtha-V</td>
<td>107,45,631.00</td>
<td>2,15,000.00</td>
<td>2,510.00</td>
<td>120</td>
<td>53,73,000.00</td>
<td>As per clause 4.1: Eligibility criteria for participation in tender</td>
</tr>
<tr>
<td>2</td>
<td>Const. of Check Dam over Harai Jore Pirma-2 at Mouza- Pirma, JL No.-54, Plot No.-2, Block-Para, Dist. -Purulia under Jalatirtha-V</td>
<td>140,09,151.00</td>
<td>2,81,000.00</td>
<td>5,010.00</td>
<td>120</td>
<td>70,05,000.00</td>
<td>As per clause 4.1: Eligibility criteria for participation in tender</td>
</tr>
<tr>
<td>3</td>
<td>Const. of Check Dam over Haraktore Jore at Mouza- Haraktore, JL No.-55, Plot No.-1463, Block-Para, Dist. -Purulia under Jalatirtha-V</td>
<td>109,71,787.00</td>
<td>2,20,000.00</td>
<td>2,510.00</td>
<td>120</td>
<td>54,86,000.00</td>
<td>As per clause 4.1: Eligibility criteria for participation in tender</td>
</tr>
<tr>
<td>Sl. No.</td>
<td>Description</td>
<td>Quantity</td>
<td>Unit Price</td>
<td>Total Price</td>
<td>Period</td>
<td>Tender Price</td>
<td></td>
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<td>-----------------------------------------------------------------------------</td>
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<tr>
<td>4</td>
<td>Const. of Check Dam over Deoli Jore at Mouza- Deoli, JI No.-84, Plot No.-211, 212, Block-Hura, Dist.-Purulia under Jalatirtha-V</td>
<td>77,97,009.00</td>
<td>1,58,000.00</td>
<td>2,510.00</td>
<td>120</td>
<td>38,99,000.00</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Const. of Check Dam over Chirapathar Jore at Mouza- Haraktore, JI No.-55, Plot No.-1, 2, Block-Para, Dist.-Purulia under Jalatirtha-V</td>
<td>126,14,353.00</td>
<td>2,53,000.00</td>
<td>5,010.00</td>
<td>120</td>
<td>63,08,000.00</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Const. of Check Dam over Hullung Jore at Mouza- Hullung, JI No.-46, Plot No.-7089, Block-Hura, Dist.-Purulia under Jalatirtha-V</td>
<td>103,88,288.00</td>
<td>2,08,000.00</td>
<td>2,510.00</td>
<td>120</td>
<td>51,95,000.00</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Const. of Check Dam over Kulabahal Jore at Mouza- Kulabahal, JI No.-47, Plot No.-121, 122, Block-Hura, Dist.-Purulia under Jalatirtha-V</td>
<td>99,25,287.00</td>
<td>1,99,000.00</td>
<td>2,510.00</td>
<td>120</td>
<td>49,63,000.00</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Const. of Check Dam over Arkosha River at Mouza- Tanganawada, JI No.-100, Plot No.-2965, Block-Hura, Dist.-Purulia under Jalatirtha-V</td>
<td>87,18,482.00</td>
<td>1,75,000.00</td>
<td>2,510.00</td>
<td>120</td>
<td>43,60,000.00</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Const. of Check Dam over Dandri Jore at Mouza- Dandudi, JI No.-65, Plot No.-2630, Block-Hura, Dist.-Purulia under Jalatirtha-V</td>
<td>68,22,487.00</td>
<td>1,37,000.00</td>
<td>2,510.00</td>
<td>120</td>
<td>34,12,000.00</td>
<td></td>
</tr>
</tbody>
</table>

1. In the event of e-Filling intending bidder may download the tender document from the website: http://etender.wb.nic.indirectly by the help of Digital Signature Certificate

2. Technical Bid and Financial Bid both will be submitted online concurrently duly digitally signed in the Website https://etender.wb.nic.in as per time schedule stated herein under. The documents submitted by the bidders should be properly indexed & self attested with seal.
3. The financial offer of the prospective tenderer will be considered only if the tender qualifies in the Technical Bid. The decision of the accepting Authority of Tender will be final and binding on all concerned and no challenge against such decision will be entertained. The list of qualified tenderers will be displayed on the website on the schedule date and time.

4. Eligibility criteria for participation in tender :-

I. The prospective bidders shall have satisfactorily completed as a prime agency during any one of financial year from 2016 - 2017 to till date prior to the date of issue of this Notice at least one work of Construction of Check Dam (Minor Irrigation Scheme) in any State/ Central Govt., State/Central Govt. undertaking/ Statutory Bodies constituted under the statute of the Central/ State Government and having a magnitude of 40 (forty) percent of the Estimated amount put to tender, in a single work order. (Non Statutory Documents).

N.B. Credential certificate should contain: Name of work, Estimated amount put to tender, Date of commencement and completion of project, Final bill value & detail communicational address of Client must be indicated in the Credential Certificate issued by an officer not below the rank of Engineer-in-Charge.

II. Pan Card, Professional Tax receipt Challan for the current year, ‘Saral’ for the last year, GST registration Certificate along with Challan of last quarter (if any) and valid Trade License to be accompanied with the Technical Bid document.

III. The prospective bidders should own or arrange through lease hold agreement the required plant and machineries Conclusive proof of ownership/ Arrangement (if any) must be submitted.


V. A prospective bidder shall be allowed to participate in the particular job either in the capacity of individual or as a partner of a firm.

VI. The Registered Deed for partnership Firm/ consortiums should be from Registrar of Assurances having office at Todi Mansion, Kolkata. Mere application for registration will not be considered. However in cases where the applicant is yet to receive registration certificate from the appropriate authority,” the applicant is to submit an affidavit in non judicial stamp paper along with the application pledging that the registration certificate of the for partnership Firm/ consortium would be submitted to the Tender Inviting Authority before making agreement with the Tender Accepting Authority in case he is found lowest.” In case in-ordinate delay in submitting the documents his bid is liable to be rejected and his EMD deposited will stand forfeited to Government. Any change in the constituents of the partnership Firm/ consortium should be registered from the office at Todi Mansion, Kolkata, prior to the date of application of tender otherwise his application will be rejected. (Non Statutory Documents).

5. Issuance of work order as well as Payment will depend on site clearance, availability of fund in appropriate head and no claim whatsoever will be entertained for delay issuance of work order as well as payment (if any). Works would be completed within stipulated period. Escalation charges will not
be entertained in any case against N.I.T. / accepted Tender. Intending tenderers may consider these criteria while quoting their rates.

6. Income Tax, GST, Construction Workers Welfare Cess etc. will be deducted from bill as per Rule in force at the time of payment of the selected agency. GST, Royalty & all other statutory levy/Cess will have to bear by the contractor.

7. The bidders shall quote their rate (Percentage Excess(+) / Less(-) / at par) accordingly considering that no escalation and/or price adjustment will be allowed by the Department there under any circumstances.

8. Bids shall remain valid for a period not less than 90 (ninety) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

9. Bank Solvency certificate of credit facilities not to be less than the Amount as mentioned in the List of Work and that should be mentioned in Rupees both in figure & words and only in the prescribed format given in Annexure-II (usually the equivalent of the estimated cash flow for 4 months in peak construction period.)

10. Date & Time Schedule:

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Particulars</th>
<th>Date &amp; Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Date of uploading of N.I.T. Documents (on line) (Publishing Date)</td>
<td>07/07/2020 (10.00 Hours)</td>
</tr>
<tr>
<td>2.</td>
<td>Documents download start date (on line)</td>
<td>07/07/2020 (10.00 Hours)</td>
</tr>
<tr>
<td>3.</td>
<td>Bid submission start date (On line)</td>
<td>07/07/2020 (10.00 Hours)</td>
</tr>
<tr>
<td>4.</td>
<td>Bid Submission closing (On line)</td>
<td>04/08/2020 (10.00 Hours)</td>
</tr>
<tr>
<td>5.</td>
<td>Bid opening date for Technical proposals (On line)</td>
<td>06/08/2020 (11.00 Hours)</td>
</tr>
<tr>
<td>6.</td>
<td>Date of uploading list for Technically Qualified Bidder (On line)</td>
<td>To be informed at the time of Technical Bid evaluation.</td>
</tr>
<tr>
<td>7.</td>
<td>Date for opening of Financial Proposal (On line)</td>
<td>To be informed later on.</td>
</tr>
<tr>
<td>8.</td>
<td>Location of Bid opening</td>
<td>Office of the Executive Engineer (A-I), Purulia (A-I) Division, Belgama, Purulia.</td>
</tr>
</tbody>
</table>

11. There shall be no provision of Arbitration. Hence Cl. 25 of 2911 (ii) is modified vide notification no. 8182-F(Y), dt.26.09.12 of the Secretary to the Govt. of West Bengal.

12. Tender fees:
Entire set of e-tender documents are made available free of cost through the state Government e-tender portal having URI http://wbtenders.gov.in
13. Earnest Money Deposit (EMD)

Traditional procedure of depositing EMD through off-line instruments like Bank Draft, Pay-order, Bankers Cheque etc. has been completely dispensed with for all e-tenders/e-procurements of the State Government w.e.f 1st September, 2016. Intending bidders desiring to make payment of Earnest Money (EMD) on-line, should beforehand read the instructions carefully, particularly in the challan generated by the system of e-tender/e-procurement, if opted for EMD payment through RTGS/NEFT

A. Login by bidder:

a. A bidder desirous of taking part in a e-tender invited by a State Government shall login to the e-Procurement portal of the Government of West Bengal using his/her login ID and password using valid DSC.

b. He/she will select the e-tender to bid and initiate payment of pre-defined EMD for that e-tender by selecting from either of the following payments modes:

i. Net-Banking (any of the banks listed in the ICICI Bank Payment Gateway) in case of payment through ICICI Bank Payment Gateway;

ii. RTGS/NEFT in case of off-line payment through bank accounts in any Bank approved by RBI in India.

B. EMD payment procedure:

a. Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway:

i. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank PaymentGateway webpage (along with a string containing a Unique ID) where he/she will select the Bank through which he/she wants to do the EMD on-line transaction.

ii. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

iii. Bidder will receive a confirmation message regarding success/failure of the transaction.

iv. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N Mukherjee Road, Kolkata for collection of EMD against unique codes for identification of the tendering authority.

v. If the transaction is failure, the bidder will again try for payment by going back to the first step.

b. Payment through RTGS/NEFT:

i. On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

ii. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his/her own Bank account.

iii. Once payment is made, the bank would provide an “UTR remittance number” for successful transaction with which the bidder will come back to the e-Procurement portal after expiry of 2 to 3 bank working days to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue with his/her bidding process.
iv. If verification is successful, the fund get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N Mukherjee Road, Kolkata for collection of EMD.

v. Hereafter, the bidder will go to e-Procurement portal for final e-submission of his/her bid within preassigned last date of submission of e-tender.

vi. If the payment verification is unsuccessful, the amount will be returned automatically by the system to the bidder's account.

Note: EMD payment made through RTGS/NEFT would require additional 2 to 3 bank working days after date of transaction in the bank before the procedure is completed for enabling the bidder to continue with the bidding process in the online e-tender final bid submission. Thus, the bidder is to take precaution in case of RTGS/NEFT transfers so that the entire process of submission of e-tender is completed within last date of online submission of his/her tender. However, Net-banking transaction through ICICI bank payment Gateway would be on real time basis.

c. Refund/Settlement Process for EMD:

i. After opening of his/her bids and technical evaluation of the same by the Tender Inviting Authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bid as successful or unsuccessful which will be made available along with the details of the unsuccessful bidders to ICICI Bank by the e-Procurement portal through web services.

ii. On receipt of the information from the e-Procurement portal, the Bank will refund through an automated process the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the on-line EMD transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on rejection of bid is uploaded to the e-Procurement portal by the Tender Inviting Authority.

iii. Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the L01 process is successful.

iv. If the L1 bidder accepts the L01 and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his/her bank account from which he/she had made the payment transaction. Such refund will take place within T+2 Bank working days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the Tender Inviting Authority.

v. As soon as the L1 bidder is awarded the contract (AOC), the same is processed electronically in the e-Procurement portal for transfer credit to Government Receipt under Public Accounts through GRIPS where under the security deposit to be collected would also be deposited in connection with the work.

vi. All refunds will be made mandatorily to the Bank account from which the payment of EMD and Tender Fees (if any) were initiated.

vii. If the e-tender is cancelled, then the EMD would be reverted to the original bidders account automatically after such cancellation order is affected online by the Tender Inviting Authority.
14. The Bidder, at his own responsibility and risk is encouraged to visit and examine the Site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into contract for the work as mentioned in the Notice inviting Tender before submitting the offer with full satisfaction. The cost of visiting the site shall be at the Bidder’s own expense.

15. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. The Executive Engineer(A-I), Purulia (Agri-Irrigation) Division reserves the right to reject any or all the application for purchasing Bid documents and/or to accept or reject any or all the offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the state of Bidding.

16. In case of Successful Tender, the Earnest Money deposited by the Tenderer during Tender will be converted into Security deposit and balance amount for security deposit @ 8% of the bill value will be deducted from the bill at the time of payment to retain 10% of bill value of the total work done (final bill value) to form Security Money for performance of work. No interest on Security Deposit will be paid by the Department.

17. All statutory taxes viz GST / labour welfare cess etc or revision of taxation rates even after AOC or commencement and before final completion of the work are to be borne by the contractor / bidder.

18. The intending tenderers are required to quote and submit their rates on-line only. No off-line tender will be entertained.

19. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wage Act. 1948 and any notification thereof or any other laws relating thereto and rules made and order issued to this effect from time to time.

20. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned before bidding.

21. All intending bidders are requested to be present in the chamber of the Executive Engineer (A-I), Purulia (Agri-Irrigation) Division, Purulia during opening of the Tender, to observe the tender opening procedure.

22. NO CONDITIONAL / INCOMPLETE TENDER will be accepted under any circumstances.

23. The Executive Engineer(A-I), Purulia (A-I) Division reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

24. During scrutiny, if it comes to the notice to the tender inviting authority that the credential or any other papers of any bidder is incorrect/ manufactured / fabricated, that tenderer will not be allowed toparticipate in the tender and that application will be out rightly rejected without any prejudicewith forfeiture of earnest money forthwith.

25. In case if there is any objection regarding Pre qualifying of the Agency in the Bid that should be lodged to the Executive Engineer (A-I), Purulia (A-I) Division, Purulia within 2 days from the date of publication of list of qualified Agency and beyond that time schedule no objection will be entertained.
26. Before issuance of the work order, the tender inviting authority may ask for rate analysis and verify the credential & other documents of the lowest tenderer with the original if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer are either manufactured or false, in that case, work order will not be issued in favour of the tenderer under any circumstances and will follow the forfeiture of earnest money.

27. **Additional Performance Security:** If, the quoted bid price is lower than 20% of the amount put to tender, the bidder should have to deposit Bank Guarantee / Demand Draft 10% of the amount put to tender in favour of Executive Engineer (A-I), Purulia (A-I) Division before issuance of Work Order.

Executive Engineer (A-I)
Purulia (Agri-Irrigation) Division
PURULIA

[Signature]

29/6/20
INSTRUCTION TO BIDDERS

Instruction / Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Contractor:
   Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to https://etender.wb.nic.in. The contractor is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature certificate (DSC):
   Each contractor is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Information's Centre (NIC) on payment of requisite amount details are available at the Website stated in Clause-1 of Guideline to Bidder. DSC is given as a USB e-Token.

3. Collection of Tender Documents:
   The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website mentioned in Clause 1 using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

4. Participation in more than one work:
   i) Normally, any contractor can collect and submit tenders for maximum 50% of the total number of works (rounded upto next higher integer) in any particular NIT depending on his credential and financial capability.
   ii) Normally separate Completion Certificates (CC) of 100% completed works is required to be submitted for participating in separate works under a particular e-NIT. However CC for one particular work may be considered as eligibility for participation in maximum two numbers of serials of a e-NIT, provided requisite credential for two such works (to be added arithmetically) satisfies the requirement in all respect out of one such CC. If found the Bidders violating the above terms and condition for submission or participation in the tenders, all his submissions will summarily rejected.

Method of tendering:-
   i) If the tender is made by an individual it shall be signed by the individual in his full name and current address over rubber stamp.
   ii) If the tender is made by a proprietary firm, it shall be signed by the proprietor in his full name of his firm with its current address over rubber stamp. If the tender is made by a firm in partnership, it shall be signed by all the partners of the firm in their full names and current addresses or by a partner holding the power of attorney for the firm for signing the tender in which case a certified copy of the power of attorney /partnership deed shall accompany the tender, all over the corresponding rubber stamp.
   iii) If the tender is made by a limited company or limited corporation, it shall be signed by a duly authorized person holding the power of attorney for signing the tender in which case a certified copy of power of attorney shall accompany the Tender.
   iv) All witness and sureties shall be person of status and probity and their full names, occupations, addresses shall be stated below their signatures.
   v) Cancellation of any document such as power of attorney, partnership deed etc. should be communicated forthwith by the tenderer in writing failing which this department shall have no responsibility or liability for any action on the strength of the said document.
vi) All signatures in the tender documents shall be dated.

vii) If a tenderer(s) expires after submission of his/her/their tender or after the acceptance of his/her/their tender or before the execution of the works at site, the authority shall deem such tender as cancel unless the firm retains its character.

5. Submission of Tenders:

5.1 General process of submission:

Tenders are to be submitted through online to the website stated in Cl. 1 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

5.2 Technical proposal:

The Technical proposal should contain scanned copies of the following further in two covers (folders).

A-1. Statutory Cover Containing,

i) Prequalification Application.

ii) Tender form no. 2911 & NIT with all agenda & corrigendum (download & upload the same Digitally Signed). Quoting rate will only encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911, the tender liable to be summarily rejected.

iii) Special Terms & Condition.


i) Professional Tax (PT) deposit receipt challan for the current financial year, Pan Card, IT Return for the last financial year, P/L balance sheet last three financial year.

ii) Valid 15 digit Good and Service Taxpayer Identification Number (GSTIN) under GST Act, 2017. Tax invoice(s) needs to issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provision of GST Act, 2017.

iii) Company Details (name should be company details pdf)

Registered Deed for partnership Firm/ consortiums from Registrar of Assurances having office at Todi Mansion, Kolkata. Mere application for registration will not be considered. However in cases where the applicant is yet to receive registration certificate from the appropriate authority," the applicant is to submit an affidavit in non-judicial stamp paper along with the application pleading that the registration certificate of the for partnership Firm/ consortium would be submitted to the Tender Inviting Authority before making agreement with the Tender Accepting Authority in case he is found lowest." In case inordinately delay in submitting the documents his bid is liable to be rejected and his EMD deposited will stand forfeited to Government. Any change in the constituents of the partnership Firm/ consortium should be registered from the office at Todi Mansion, Kolkata, prior to the date of application of tender otherwise his application will be rejected.

Note:- An affidavit regarding authorized user of DSC for consortiums and a declaration regarding such authorization for Limited Companies is to be submitted.

iv) Trade Licence for Proprietorship Firms.

v) Memorandum of Articles for Limited Companies.

vi) Power of Attorney (For partnership Firm/ Private Limited Company, if any)

vii) Co- op Society :- Clearance Certificate for the Current year issued by the Assistant Register of Co-Op(s) (ARCS) by laws are to be submitted by the Registered labour Co-Op(s) & Engineers Co-Op(s).
viii) List of machineries possessed by own/arranged.
ix) Credential certificates as per clause 4.1. Eligibility criteria for participation in tender.
x) Addenda / Corrigenda:- Contractors are to keep track of all the Addenda / Corrigenda issued with a particular tender and uploaded all the above digitally signed along with the NIT. Tenders submitted without the Addenda / Corrigenda are liable to be treated as informal and there by rejected.

Note: Failure of submission of any of the above mentioned documents (as stated in A1 & A2) will render the tender liable to be summarily rejected for both statutory & non statutory cover.

**THE ABOVE STATED NON STATUTORY / TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER.**

Click the check boxes beside the necessary documents in the My Document list and then click the tab “Submit Non Statutory Documents” to send the selected documents to Non statutory folder. Next Click the tab “Click to Encrypt and upload” and then click the “Technical” Folder to upload the Technical Documents.

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Category Name</th>
<th>Sub Category Description</th>
<th>Details</th>
</tr>
</thead>
</table>
| A.    | Certificates  | Certificates             | 1. Valid 15 digit Good and Service Tax Identification Number (GSTIN) under GST Act, 2017.  
2. PAN  
3. P. TAX (Challan)  
4. IT Return of last financial year.  
5. P/L balance sheet last three financial year |
| B.    | Company Details | Company Details -I | 1. Proprietorship Firm (Trade License)  
2. Partnership Firm (Partnership Deed, Trade License, Registered from of assurances having office at Todi Mansion, Kolkata)  
3. Limited Companies ( Incorporation Certificate, Trade Lincence, Memorandum of Articles)  
4. Registered Co-Operative Engineers Societies (Society Registration Certificate, eligibility certificate by ARCS Govt of W.B., Trade Licence ,By-laws and documents showing latest office bearers).  
5. Power of attorney. |
| C.    | Credential    | Credential - I           | 1. As per clause 4.1. Eligibility criteria for participation in tender. |
| D.    | Equipment     | Machineries              | 1. Authenticated copies of possession (if any). |
| E.    | Financial capability | Payment Certificate | 1. Payment Certificate of similar nature of work. |

5.3. Financial proposal:
i) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ) the contractor is to quote the rate (percentage Excess / Less / At par) online through computer in the space marked for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

6. Opening & evaluation of tender:

6.1 Opening of Technical proposal:-
Technical proposals will be open by the Executive Engineer(A-I), Purulia (Agri-Irrigation) Division.

i. Intending tenderers may remain present if they so desire.

ii. Cover (folder) statutory documents would be open first & if found in order and correct, cover (folder) for non statutory documents will be opened. If there is any deficiency in the statutory & non statutory documents the tender will summarily be rejected.

iii. Decrypted (transformed in to readable formats) documents of the non statutory cover will be downloaded & handed over to the tender evaluation committee.

iv. Uploading of summary list of technically qualified tenderers.

NB: While evaluation, the TIA may summon of the tenderers & seek clarification / information or additional documents or original hard copy of any of the documents already submitted & if there are not produced within the stipulated time frame, their proposals will be liable for rejection.

6.2 Opening and evaluation of Financial Proposal:-

i. Financial proposals of tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal on the prescribed date and time.

ii. The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.

7. Acceptance of Tender:

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/Letter of Acceptance. The Letter of Acceptance will constitute the formation of the Contract. The Agreement in W.B.F. No. 2911 will incorporate all necessary documents e.g. N.I.T. all corrigendum, special terms & condition, specification of work, different filled up forms, BOQ and the same will be constituted between the Executive Engineer (A-I), Purulia (A-I) Division and the successful Bidder.

8. Special terms & Conditions:

Special Terms & Conditions of the Tender are attached with this notice.

9. Penalty for suppression / distortion of facts:

Submission of false document by tenderer is strictly prohibited & if found action may be referred to the appropriate authority for prosecution as per relevant IT Act with forfeiture of earnest money forthwith.
10. **Rejection of Bid:**

The Employer (tender accepting authority) reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Employer’s (tender accepting authority) action.

Executive Engineer (A-I)
Purulia (Agri-Irrigation) Division
PURULIA

Memo. No. 123 (14)

Dated, Purulia, the 29/06/2020

Copy forwarded for information with a request to display this notice on the Notice Board for wide circulation to:

1) The Director of Information, Department of Information & Cultural Affairs and Public Relation, Government of West Bengal, Writers’ Building, Kolkata - 700 001.
2) The Engineer-in-Chief & Ex-Officio Secretary, Water Resources Investigation & Development Department, 11 A, Mirza Ghalib Street, KhadyaBhavan, Block - A, 6th Floor, Kolkata - 700 087.
5) The District Magistrate, Purulia.
8) The Officer on Special Duty (S.D.), Irrigation & Waterways Directorate, Bhutbandh Irrigation Colony, Purulia.
9) The District Informatics Officer, NIC, Purulia with request for publication of the same through the Website of the Purulia District.
10) The Executive Engineer (A-M), Purulia (A-M) Division, Purulia.
11) The Sub-Divisional Officer, Raghunathpur, Purulia.
12) The Accounts Section of this office.
13) The Estimating Section of this office.
14) Notice Board of this office.

Executive Engineer (A-I)
Purulia (Agri-Irrigation) Division
PURULIA