



Government of West Bengal
Office of the District Magistrate, Purulia
District Project Management Unit, Purulia
(Rupashree Prakalpa)

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NOTICE

In pursuance of Memo No.955-SW/O/RP-02/2019 dated 15.02.2019 and Memo No. 957-SW/O/RP-02/2019 dated 15.02.2019 of Department of WCD&SWD, Govt. of West Bengal, applications in prescribed format are invited from Indian citizens and permanent resident of Purulia District for recruitment to the following posts purely on contract in the District Project Management Unit (Rupashree Prakalpa), Purulia [including Sub-Divisions (except Manbazar Sub-Division) & Blocks] for the implementation of Rupashree Prakalpa. Eligible candidates shall be required to apply on or before the closing date i.e. 02.04.2019. The relevant particulars like post, qualification, age limit, category of reservation, gender, monthly remuneration and anticipated vacancy position are stated in the following Table-A. Candidates must go through the instruction thoroughly and carefully before submitting application. Any omission / suppression of information shall lead to rejection of application or candidature at any point of time during the recruitment process without further intimation. The condition so prescribed shall not be relaxed. Selection shall be made through an open competitive process to be conducted by District Level Selection Committee, DPMU (Rupashree Prakalpa), Purulia

TABLE: A

Sl. No	Name of the Post	Probable Vacancy	Age	Essential Qualification & Experience	Consolidated Pay	Tenure of service
1.	Accountant	04 (UR-2, SC-01, ST-01)	Not more than 40 years as on 01.01.2019. For retired government employees upper age limit will be 64 years as on 01.01.2019. Candidates belonging to Schedule Cast & Schedule Tribes and Backward Classes shall be entitled to a concession of five years and three years over the prescribed age limit respectively.	<ul style="list-style-type: none"> Commerce Graduate with Honours. Working Knowledge of Computer and ability to work in MS Office Packages (MS Word, MS Excel, MS Power Point). Working Knowledge of Spread Sheet, Tally and Presentation Packages. Minimum 3 Years of working experience in any Government and Non-Government Organisation. 	Rs.15,000/- p.m. (Consolidated)	On yearly contract
2.	Data Entry Operator	23 (UR-10, SC-05, ST-01, OBC Category-A-02, OBC Category-B-02 SC-Ex-serviceman-01, UR-Ex-serviceman-01 & UR Persons with Disabilities - 01)	Not more than 40 years as on 01.01.2019. Candidates belonging to Schedule Cast & Schedule Tribes and Backward Classes shall be entitled to a concession of five years and three years over the prescribed age limit respectively.	<ul style="list-style-type: none"> Graduate in any discipline. Working Knowledge of Computer and ability to work in MS Office Packages (MS Word, MS Excel, MS Power Point). Must have typing speed 30 wpm. Minimum 1 Years of working experience in any Government and Non-Government Organisation. 	Rs.11,000/- p.m. (Consolidated)	On yearly contract

Mode of Selection:- It will be a three stage selection against each post with 100 marks distributed as under:-

TABLE: B

Name of the Post	Subject	Allotted Marks
Accountant	Written Test comprising of General Knowledge & Current Affairs, General Mental Ability, Arithmetic, English and Accountancy	50
	Computer Test	40
	Personality Test	10
Data Entry Operator	Written Test comprising of General Knowledge & Current Affairs, General Mental Ability, Arithmetic and English	40
	Computer Test	50

Others terms & conditions:-

1. One candidate should apply for one category of post only.
2. In case of regular / contractual employee NOC from current employer is required.
3. Submission of online application: - the willing candidates are instructed to visit the District Portal www.purulia.nic.in or <http://purulia.gov.in> where selection notification will be made available from 11.03.2019 for filling online application.
4. Last date of submission online application is 02.04.2019 up to 05:30 pm.
5. Willing candidates shall have to upload the scan copy of residential certificate, valid age proof, educational qualification, experience certificate, computer certificate, photo and signature. After successful submission of online application, a dynamic form showing the details of the candidate along with the photo and signature will be generated. Candidates are instructed to keep a printed copy of the form for record purpose. Also, after successful submission of online applications a unique Registration No. will be generated. Candidates are instructed to remember / keep note that Registration No. For future reference.
6. All application should contain the original scan copies of all testimonials to substantiate eligibility in respect of Essential Qualifications & Residence and also to establish Desirable Qualifications.
7. Under no circumstances offline application will be accepted.
8. All applicants whose applications are found prima facie eligible would have to sit for a Written Examination as detailed in Table B.
9. Before appearing in Computer Test, original mark sheet, certificate etc. would be verified on the same day. Candidates have to bring original testimonials on the said date. The short-listed candidates in the written examination will be called for appearing Computer Test and Personality Test.
10. The final merit list will be prepared on the basis of total marks obtained in the written examination, computer test and Personality test.
11. ADMIT CARD of written examination can be obtained from www.purulia.gov.in
No postal communication will be made from this end.
12. All information will be available on this website: www.purulia.nic.in
Applicants are requested to regularly visit the district website for any subsequent information/ updates in this regard.
13. The District Magistrate reserves the right to engage or to cancel any engagement to the aforesaid post or may be Suspended/ postponed at any point of time.
14. No T.A. / D.A. is admissible for appearing in the interview.
15. Last date for submission of Application is 02.04.2019 up to 05.30 P.M., application received beyond the last date will not be considered.
16. Selected candidates shall perform their duties anywhere in Purulia District when posted.
17. In case in any confusion candidates are requested to contact the Helpline No. +91 7479015660.
[UR = Unreserved, SC = Scheduled Caste, ST = Scheduled Tribe, NOC = No Objection Certificates]


District Magistrate, Purulia
&

Chairperson,
District Level Selection Committee,
DPMU, Rupashree Prakalpa, Purulia

Date. 06/03/2019

Memo. No: 09(9)/RP/SW/(P)

Copy forwarded for information to the:-

1. Joint Secretary, to the Govt of West Bengal, Department of W&CD&SW. Bikash Bhawan, 10th floor, Salt Lake, Kolkata-700091 is requested for uploading the above notice in the official website i.e. www.wbwdcdsw.gov.in
2. District Nodal Officer, Rupashree Prakalpa, Purulia
3. The DIO, NIC, Purulia- with a request for uploading the above notice in the official website i.e. www.purulia.nic.in and comply other necessary steps as per terms & conditions noted above.
4. The District Information & Cultural Officer is requested for uploading the above notice in the official website i.e. "Banglar Mukh" and also requested for publication of the abridged version of the said Notice as enclosed in 02(two) local news papers and 01(one) State level Bengali and 01 (one) State level English news paper.
5. The District Social Welfare Officer, Purulia
6. CA to the DM, Purulia for kind information of the District Magistrate, Purulia
7. PA to the ADM (Gen) for kind information of the Additional District Magistrate (Gen), Purulia
8. PA to the ADM (Dev) for kind information of the Additional District Magistrate (Dev), Purulia
9. PA to the ADM (ZP) for kind information of the Additional District Magistrate (ZP), Purulia


District Magistrate, Purulia
&

Chairperson,
District Level Selection Committee,
DPMU, Rupashree Prakalpa, Purulia